



CAMPS AIRY AND LOUISE
 The Camp Airy and Camp Louise Foundation, Inc.
 Serving Generations of Jewish Youth for Over 86 Summers
 5750 Park Heights Ave. Suite 306
 Baltimore, MD 21215
 T: 410-466-9010 F: 410-466-0560
 Camp e-mail: airlou@airylouise.org

CAMP AIRY

APPLICATION FOR EMPLOYMENT

Best Time to Call:.....
 Date Submitted:.....
 Application for Position of:.....
 Social Security Number:..... -

Name:.....
 (last) (first) (middle initial)

Home Address:.....

Phone:(.....)..... - Email:.....
 City:..... State:..... Zip Code:..... Country:.....

Present Address:.....

Phone:(.....)..... - Email:.....
 City:..... State:..... Zip Code:..... Country:.....

EDUCATION:

Check the year you will have completed when this school year ENDS:

- HIGH SCHOOL: 10th 11th 12th
 COLLEGE: Freshman Sophomore Junior Senior
 GRADUATE SCHOOL: 1st 2nd 3rd

MAJOR AREA:.....
 School, College or University:.....
 Address:.....

WORK EXPERIENCE (where applicable; start with most current):

Position	Employer	Dates of Employment	Phone Number

CAMP EXPERIENCE (give name of camp, location and number of years; include experiences as a camper, trainee, counselor and any other positions or responsibilities):

Position	Camp and Location	Dates Attended	Reference and Phone Number

REFERENCES (other than relatives and friends):

Name:..... Phone:..... Address:.....
 City:..... State:..... Zip:..... Relationship:.....
 Name:..... Phone:..... Address:.....
 City:..... State:..... Zip:..... Relationship:.....

MEDICAL INFORMATION: A completed medical form will be required if you become a part of the staff.

CAMPER AGE GROUP TO WHICH YOU FEEL YOU CAN RELATE BEST (indicate 1st and 2nd choice): 7-8..... 9-11..... 12-13..... 14-15..... 16-17.....
 How did you learn about Camp Airy?.....

It is important that you read carefully the enclosed job description.
 Be certain you can meet the requirements of the job before submitting this application.





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ACTIVITY / SKILLS CHART

Name: _____ Position Applying For: _____

For each activity listed, indicate your abilities and interest levels by placing numbers and notations on the lines as noted below. Please make certain the numbers and notations are located clearly next to each skill. Feel free to add more information at the bottom of the page.

Experience Level:

- Write a "5" if you are certified by a nationally recognized/accredited organization in the activity. Make certain Camp has copies of all certifications with expiration dates noted. Copy both sides of the certificate(s).
- Write a "4" if you can teach or lead an activity.
- Write a "3" if you can assist with the activity being led by another.

Interest Level:

- Please place a "+" next to your skill level for an activity that you PREFER.

- Please place a "-" next to your skill level for an activity that you are willing to do, but SPARINGLY.
- For skills which you have no strong preference, make no notation next to the skill level. Examples:
 - If you are skilled enough to TEACH Basketball, but don't much care for the activity, but are willing to help out on an as-needed basis, you would notate a 4- next to the Basketball skill/activity.
 - If you don't feel quite comfortable enough LEADING/TEACHING an activity, but like the activity enough to have a good deal of it in your schedule, you would notate a 3+ next to that activity.

Athletics

- Archery
- Baseball
- Basketball
- Dodgeball
- Fencing
- Football (Amer)
- Frisbee
- Golf
- Golf (Mini)
- Hockey (Street)
- Hockey (Roller)
- In-Line Skating
- Karate/Martial Arts
- Kickball
- Lacrosse
- Mt. Biking
- Mt. Boarding
- Newcombe
- Rugby
- SkateBoard
- Soccer
- Softball
- Tablesports
- Tennis
- Track
- Volleyball
- Wrestling
- Yoga
- Go Karts
- Paintball

Outdoor Adventure

- Backpacking
- Canoeing
- Caving
- Firebuilding
- Wilderness First Aid
- Kayaking
- Orienteering
- Outdoor
- Rapelling
- Rock Climbing
- Ropes - Low
- Ropes - High
- Survival
- Tubing
- White Water Rafting

Nature

- Animal/Insect
- Bird Lore
- Environmental Study
- Flower ID
- Fishing
- Leaf ID
- Tree ID

Hike

- Hikes (2-3 hr)
- Hikes (4-5 hr)
- Overnight Camping

Arts & Crafts

- Air Brush
- Calligraphy
- Ceramics
- Copper Enameling
- Leather Tool
- Macramé
- Painting
- Puppetry
- Sculpture
- Silk Screening
- Tie-Dye
- Tilecraft
- Wood

Other:

Photography

- Picture-taking
- Developing
- Enlarging

Music

- Transposing
- Arranging
- Music Theory
- Reading Printed Music
- Piano Accompany
- Performing
- Coaching
- Solo Voice
- Vocal Choir
- Jewish Sabbath

Instruments you play:

Multimedia

- Desktop Publication
- Newspaper
- Digital Video

Rocketry & Robotics

- Model Rocket Building
- Launching
- Robot Construction
- Robot Programming

Swim

(List Certification Dates)

..... Lifeguard Training:

W.S.I.

..... RLS Pool Lifeguard:

..... ASA Teacher's Level: .

..... Water Polo

..... Guarding (location):

..... Weight Training/Conditioning

First Aid

..... Red Cross First Aid

..... CPR

..... (type:)

Other:

Drama

.....Acting
Choreography
Direction
Improvisation
Costume

Drama Tech

.....Set Construction
Set Design
Scenic Painting
Light Equipment
Sound Equipment

Dance

.....Hip Hop
Other:.....

Religious Services

.....Plan/Lead Services
Bar Mitzvah Tutoring

Miscellaneous

.....Chess
Board Games
Card Games
Magic Cards
Porchball
Cooking

Additional Info:

All Counselors, in addition to being one of two Bunk Counselors or assigned as Unit Counselors, also work as Department Counselors in the activity area(s) of their choice.

Please indicate the activity area(s) in which you want to work (e.g. Arts & Crafts, Athletics, Drama, Outdoor Living, etc.).

1.
 2.
 3.

Please indicate if you would like to divide your time between two departments. Swim and Outdoor Living require full time staff.

1.
 2.

What is your concept of a counselor's responsibilities?

.....

Please describe briefly any experiences (e.g. high school, college) that would enable you to direct an elective or clinic in a department area.

.....

In addition to filling in this Application and activity questionnaire, please send along a resume of any and all work experience pertaining to activity areas in which you wish to be placed. Indicate whether you have assisted or participated as a student.

Please also include in this resume any and all work experience involving groups of children. Indicate the ages of the children and whether you have led, assisted or participated as a student. On a separate piece of paper, please describe in detail any training or experiences that you have had which would be useful in a camp program.



I affirm that the information contained in this Application for employment is true, and I authorize investigation of all the statements and contact of all references.

In the event of employment, I understand that false or misleading information given in my Application or interview(s) may result in discharge without notice. I understand also that I am required to abide by all rules and regulations of Camp Airy.

.....
 Signature of Applicant Date



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FOR ALL STAFF MEMBERS

IMPORTANT FOR ALL STAFF MEMBERS

Please read the following very carefully and be sure to sign your name at the end.

Maryland Law now requires that all organizations working with children do a background check on their employees. This check is done in cooperation with local police agencies and will require a finger print check. As of October, 1986, THIS CHECK MUST BE DONE FOR ANY EMPLOYEE WORKING WITH CHILDREN.

We will be asking for your cooperation in this matter and are also requesting that you reply to the following question:

Have you ever been arrested for or convicted of a felony, child or sexual abuse?
 YES NO

If yes, please explain:.....

I hereby state that the foregoing information in this application is truthful and accurate and is to be considered an integral part of any contract I may enter into for employment with Camp Airy or Camp Louise.

.....
 Signature of Applicant

.....
 Date

The information contained in this application will be held in strict confidence and will be used only for the placement of staff in proper bunk groupings and department selections.



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CAMP AIRY

REFERENCE REQUEST FORM

Dear _____
(Name of Reference)
 An application has been received from _____ for the position of _____
(Name of Applicant)
 on the Camp Airy/Camp Louise staff.

The applicant has given your name as one who can provide information regarding his/her qualifications, character and ability. Primarily, each applicant should enjoy working with children, be sensitive to a child's needs and enjoy outdoor life.

Please furnish the information requested below and, if you wish, supplement it with pertinent additional material and return it in the enclosed envelope as soon as possible. This information will be held confidential for Camps Airy and Louise only. The applicant is aware that we are sending this reference request. Thank you in advance for your prompt response.

How long have you known the applicant? _____

In what capacity? _____

Will you please rate the applicant to the best of your knowledge by checking the appropriate columns below. If you feel that your knowledge of the applicant is not adequate in any of these areas please indicate with a question mark.

CHARACTERISTICS	EXCELLENT	GOOD	FAIR	POOR
Ability to adapt to different situations				
Ability to accept guidance				
Ability to get along with children				
Ability to get along with adults				
Responsibility				
Dependability				
Punctuality				
Initiative				
Judgement				
Enthusiasm				
Integrity				
Sympathetic/Understanding				
Personal Appearance				
Leadership Ability				
Attitude toward personal growth				

What do you think is the applicant's strongest asset? _____

Would you want your child under this individual's guidance and supervision? _____

Do you recommend the applicant as a person to guide and supervise your child? _____

Signature _____ Date _____

Position _____ Phone (day) _____

(night) _____



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(night) _____