



**CAMPS AIRY AND LOUISE**  
 The Camp Airy and Camp Louise Foundation, Inc.  
 Serving Generations of Jewish Youth for Over 86 Summers  
 5750 Park Heights Ave. Suite 306  
 Baltimore, MD 21215  
 T: 410-466-9010 F: 410-466-0560  
 Camp e-mail: [airlou@airylouise.org](mailto:airlou@airylouise.org)

# CAMP LOUISE

## APPLICATION FOR EMPLOYMENT

Best Time to Call:.....  
 Date Submitted:.....  
 Application for Position of:.....  
 Social Security Number:..... - .....

Name:.....  
 (last)..... (first)..... (middle initial).....

Home Address:.....  
 .....

Phone:(.....)..... - ..... Email:.....

City:..... State:..... Zip Code:..... Country:.....

Present Address:.....  
 .....

Phone:(.....)..... - ..... Email:.....

City:..... State:..... Zip Code:..... Country:.....

### EDUCATION:

Check the year you will have completed when this school year ENDS:

- HIGH SCHOOL:  10th  11th  12th  
 COLLEGE:  Freshman  Sophomore  Junior  Senior  
 GRADUATE SCHOOL:  1st  2nd  3rd

MAJOR AREA:.....

School, College or University: .....

Address:.....

### WORK EXPERIENCE (where applicable; start with most current):

Position	Employer	Dates of Employment	Phone Number

### CAMP EXPERIENCE (give name of camp, location and number of years; include experiences as a camper, trainee, counselor and any other positions or responsibilities):

Position	Camp and Location	Dates Attended	Reference and Phone Number

### REFERENCES (other than relatives and friends):

Name:..... Phone:..... Address:.....

City:..... State:..... Zip:..... Relationship:.....

Name:..... Phone:..... Address:.....

City:..... State:..... Zip:..... Relationship:.....

### MEDICAL INFORMATION: A completed medical form will be required if you become a part of the staff.

CAMPER AGE GROUP TO WHICH YOU FEEL YOU CAN RELATE BEST (indicate 1st and 2nd choice): 7-8..... 9-11..... 12-13..... 14-15..... 16-17.....

How did you learn about Camp Louise?.....  
 .....

It is important that you read carefully the enclosed job description.  
 Be certain you can meet the requirements of the job before submitting this application.





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## ACTIVITY / SKILLS CHART

Name: \_\_\_\_\_ Position Applying For: \_\_\_\_\_

When completing this form, use the following codes:

Can **direct** activity "1" = Direct means you must have enough skills in that area to teach a group of campers in that activity.

Can **assist** activity "2" = Assist means you have had some experience in that area but would need some assistance in teaching that activity.

Please fill in certification and date certified when and where appropriate. As necessary, please use an extra sheet to indicate additional information and/or equivalent certification.

### Crafts

- ..... Air Brush
- ..... Calligraphy
- ..... Ceramics
- ..... Copper Enameling
- ..... Feltcraft
- ..... Leather Tooling
- ..... Macramé
- ..... Needlepoint
- ..... Painting – Oil
- ..... Painting – Watercolor
- ..... Potter's Wheel
- ..... Sculpture
- ..... Sewing
- ..... Silk Screening
- ..... Tie-Dye
- ..... Tilecraft
- ..... Woodburning
- ..... Other

### Dance

- ..... Aerobics
- ..... Ballet
- ..... Jazz
- ..... Modern
- ..... Slimnastics
- ..... Social Dance
- ..... Tap
- ..... Yoga
- ..... Can you Choreograph?
- ..... List Experience

### Folk Dance

- ..... International Folk Dance
- ..... Israeli Folk Dance

### Puppetry

- ..... Puppet Making
- ..... Types: \_\_\_\_\_
- ..... Puppet Movement
- ..... Voice Characterization
- ..... Develop Puppet Shows
- ..... Direct Puppet Shows

### Photography

- ..... Picture Taking
- ..... Developing
- ..... Enlarging
- ..... Teaching Experience

### Athletics

- ..... Archery
- ..... Badminton
- ..... Basketball
- ..... Boxing
- ..... Conditioning/Free Weights
- ..... Cricket
- ..... Fencing
- ..... Field Hockey
- ..... Group Games
- ..... Gymnastics
- ..... In-line Skating
- ..... Kickball
- ..... Lacrosse
- ..... Martial Arts (list type).....
- ..... Newcomb/Volleyball
- ..... Rugby
- ..... Soccer
- ..... Softball
- ..... Tennis
- ..... Track and Field
- ..... Ultimate Frisbee
- ..... Weight Training
- ..... List the athletic activities you would like to concentrate on (1, 2, 3)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

### Audio/Visual

- ..... Lighting Equipment
- ..... 16mm Projector
- ..... Slide Projector
- ..... Sound Equipment
- ..... Video Tape Equipment
- ..... Other Audio/Visual
- ..... List: \_\_\_\_\_

### First Aid

- ..... Red Cross First Aid (date certified).....
- ..... C.P.R. (List type and date certified).....

### Writing

- ..... Creative Writing
- ..... Newspaper Writing
- ..... Newspaper Publishing

### Music

- ..... Appreciation
- ..... Knowledge of Composers
- ..... Knowledge of Classical
- ..... Knowledge of Contemporary
- ..... Music Ed. Games/Activities
- ..... Piano
- ..... Transpose
- ..... Readily Read Music
- ..... Play by Ear
- ..... Accompany Musicals
- ..... Accompany Soloists
- ..... Perform Classical
- ..... Perform Jazz
- ..... Guitar/Folk
- ..... Guitar/Electric
- ..... Instruments (What instrument(s) can you play/teach?).....
- ..... Classical Performance
- ..... Can you accompany?
- ..... Organize/Coach an Instrumental Group
- ..... Community Sing-A-Longs
- ..... Choral Group Training
- ..... Perform in Shows
- ..... Perform in Classical Concerts
- ..... Voice Range.....
- ..... Organize Jewish Sabbath Services/Choir

### Office

- ..... Bookkeeping
- ..... Word Processing
- ..... Filing
- ..... Office Skills
- ..... List: \_\_\_\_\_

### Miscellaneous

- ..... Bicycling
- ..... Bike Maintenance
- ..... Camp Fire Planning
- ..... Cheerleading
- ..... Jewish Interest
- ..... Library Work
- ..... Religious Service Planning (Hebrew)
- ..... Sign-Language

### Nature Study

- ..... Animal/Insect knowledge
- ..... Astronomy/Weather
- ..... Bird Lore
- ..... Environmental Study
- ..... Flower/Leaf Identification
- ..... Nature Crafts
- ..... Nature Walks
- ..... Tree Identification

**Outdoor Living**

- .....Backpacking
- .....Canoeing
- .....Caving
- .....Firebuilding
- .....Hiking (1-2 hours)
- .....Hiking (2-4 hours)
- .....O.L.S.
- .....Orienteering
- .....Outdoor Cooking
- .....Overnight Camping
- .....Repelling
- .....Rock Climbing
- .....Ropes-High
- .....Ropes-Low
- .....Scoutcraft
- .....Tubing
- .....White Water Rafting

**Swimming**

- .....Basic Rescue (Date certified).....
- .....Basic Water Safety (Date certified).....
- .....Lifeguard Training (Date certified).....
- .....W.S.I (Date certified).....
- .....Lifeguard Training Instruction (Date Certified).....
- .....Bronze Medallion (Date Certified).....
- .....ASA Preliminary Teachers Award (Date Certified).....
- .....Other Swim Certification(s) (List).....
- .....Synchronized Swimming.....
- .....Competitive Swimming.....
- .....Lifeguarding (List Where).....

**Productions**

(A staff member assigned to PRODUCTIONS will work in several areas of this department.)

**Drama**

- .....Play Reading
- .....Acting
- .....Make-up
- .....Creative Drama
- .....Drama Techniques
- .....Drama Activities
- .....Clowning
- .....Charades
- .....Improvisation
- .....Story Telling
- .....Mime
- .....Puppet Shows
- .....Paper Bag Dramatics
- .....Speech & Diction

**Costuming**

- .....Designing
- .....Sewing

**Stage Craft**

- .....Designing
- .....Constructing
- .....Scenic Painting

**Technical**

- .....Sound Equipment
- .....Lighting Equipment

**Theatre Direction**

Have you ever directed straight Dramatic shows?  
 What show(s)?.....  
 When?.....  
 Where?.....  
 Age group(s) in show(s).....

Have you ever directed Musical Comedy/Musical Reviews?.....  
 What show(s)?.....  
 When?.....  
 Where?.....  
 Age group(s) in show(s).....

All Counselors, in addition to being one of two Bunk Counselors or assigned as Unit Counselors, also work as Department Counselors in the activity area(s) of their choice.

Please indicate the activity area(s) in which you want to work (e.g. Arts & Crafts, Athletics, Drama, Outdoor Living, etc.).

1. ....
2. ....
3. ....

Please indicate if you would like to divide your time between two departments. Swim and Outdoor Living require full time staff.

1. ....
2. ....

What is your concept of a counselor's responsibilities?

.....

.....

Please describe briefly any experiences (e.g. high school, college) that would enable you to direct an elective or workshop in a department area.

.....

.....

In addition to filling in this Application and activity questionnaire, please send along a resume of any and all work experience pertaining to activity areas in which you wish to be placed. Indicate whether you have assisted or participated as a student.

Please also include in this resume any and all work experience involving groups of children. Indicate the ages of the children and whether you have led, assisted or participated as a student. On a separate piece of paper, please describe in detail any training or experiences that you have had which would be useful in a camp program.

I affirm that the information contained in this Application for employment is true, and I authorize investigation of all the statements and contact of all references.

In the event of employment, I understand that false or misleading information given in my Application or interview(s) may result in discharge without notice. I understand also that I am required to abide by all rules and regulations of Camp Louise.

Signature of Applicant

Date



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# CAMP LOUISE

## FOR ALL STAFF MEMBERS

### IMPORTANT FOR ALL STAFF MEMBERS

**Please read the following very carefully and be sure to sign your name at the end.**

Maryland Law now requires that all organizations working with children do a background check on their employees. This check is done in cooperation with local police agencies and will require a finger print check. As of October, 1986, THIS CHECK MUST BE DONE FOR ANY EMPLOYEE WORKING WITH CHILDREN.

We will be asking for your cooperation in this matter and are also requesting that you reply to the following question:

Have you ever been arrested for or convicted of a felony, child or sexual abuse?  
 YES  NO

If yes, please explain:.....  
 .....  
 .....  
 .....  
 .....

I hereby state that the foregoing information in this application is truthful and accurate and is to be considered an integral part of any contract I may enter into for employment with Camp Airy or Camp Louise.

.....  
 Signature of Applicant

.....  
 Date

The information contained in this application will be held in strict confidence and will be used only for the placement of staff in proper bunk groupings and department selections.



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## REFERENCE REQUEST FORM

Dear \_\_\_\_\_  
(Name of Reference)  
 An application has been received from \_\_\_\_\_ for the position of \_\_\_\_\_  
(Name of Applicant)  
 on the Camp Airy/Camp Louise staff.

The applicant has given your name as one who can provide information regarding his/her qualifications, character and ability. Primarily, each applicant should enjoy working with children, be sensitive to a child's needs and enjoy outdoor life.

Please furnish the information requested below and, if you wish, supplement it with pertinent additional material and return it in the enclosed envelope as soon as possible. This information will be held confidential for Camps Airy and Louise only. The applicant is aware that we are sending this reference request. Thank you in advance for your prompt response.

How long have you known the applicant? \_\_\_\_\_

In what capacity? \_\_\_\_\_

Will you please rate the applicant to the best of your knowledge by checking the appropriate columns below. If you feel that your knowledge of the applicant is not adequate in any of these areas please indicate with a question mark.

CHARACTERISTICS	EXCELLENT	GOOD	FAIR	POOR
Ability to adapt to different situations				
Ability to accept guidance				
Ability to get along with children				
Ability to get along with adults				
Responsibility				
Dependability				
Punctuality				
Initiative				
Judgement				
Enthusiasm				
Integrity				
Sympathetic/Understanding				
Personal Appearance				
Leadership Ability				
Attitude toward personal growth				

What do you think is the applicant's strongest asset? \_\_\_\_\_

Would you want your child under this individual's guidance and supervision? \_\_\_\_\_

Do you recommend the applicant as a person to guide and supervise your child? \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Position \_\_\_\_\_ Phone (day) \_\_\_\_\_

(night) \_\_\_\_\_



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Signature \_\_\_\_\_ Date \_\_\_\_\_

Position \_\_\_\_\_ Phone (day) \_\_\_\_\_

(night) \_\_\_\_\_